

CHERRY-TODD ELECTRIC COOPERATIVE, INC
MINUTES OF THE BOARD OF DIRECTORS.
Feb 25, 2019

The Regular Meeting of the Board of Directors of Cherry-Todd Electric Cooperative, Incorporated was held February 25, 2019, at 10:05am CST, at the Cooperative office in Mission, South Dakota.

CALL TO ORDER: The meeting was called to order at 10:05am by President Shawn Bordeaux.

ROLL CALL: Present: President Shawn Bordeaux, Sandy Tucker, Whitney Meek, Dan Valburg, Justin Brickner, and Dave Assman. Absent: Kathleen Woodenknife and Bud Stolzenburg. Stolzenburg entered the meeting at 10:30am. Also in attendance were Manager Timothy Grablander and Staff Assistant Steve Tilton. Attorney David Larson joined the meeting at 1:05pm.

All motions are considered unanimous unless otherwise stated.

AGENDA: Bordeaux asked to have an executive session added to the agenda. Brickner motioned, seconded by Valburg, that the agenda, as amended, be approved. Motion carried.

MINUTES: Meek motioned, seconded by Stolzenburg, to accept the minutes of January 29, 2019 as corrected. There were two grammar corrections made, Ram Utilities as pole testing company, and Yanmar as the brand of mini excavator. Motion carried.

At 10:15am Bordeaux declared an Executive session.

Stolzenburg entered the meeting at 10:30am and Bordeaux exited the meeting at 11:06am. Vice President Brickner took over the meeting as Chairman.

At 11:10am Bordeaux declared an end to the Executive session.

MANAGER'S REPORT: Financial\Manager's Report – Office Manager Theresa Benda entered the meeting at 11:15am to present the financial report.

Manager Grablander gave his February report to the Board.

Staff Assistant Steve Tilton reported on the status of the monitors for the front office staff.

Office Manager Theresa Benda gave a report on how the prepay program is coming along and that she is operating her account under the prepay method and how it is working for her.

There were no work orders closed out for the month of January.

Assman motioned seconded by Tucker to accept the below stated Resolution of new memberships, canceled memberships plus refunds of said membership fees, refund capital credits allocated on the books to heirs or legatees of deceased patrons, and stock well contracts. Motion carried.

Resolution

BE IT RESOLVED by the Board of Directors of Cherry-Todd Electric Cooperative, Incorporated, that the following applications for membership in the Cooperative shall be and the same are hereby approved and that the person named shall forthwith become a member of the Cooperative:

New Membership

Jason Arcoren Rosebud, SD 57570	Robin L. Herman Jr. Mission, SD 57555	Gilbert Stewart Rosebud, SD 57570
Vernon D. Bordeaux Saint Francis, SD 57572	Marlin Leading Fighter Okreek, SD 57555	Billie Two Eagle Saint Francis, SD 57572
Mike Brave Okreek, SD 57563	Florencia B. Malabanan Saint Francis, SD 57572	Shawn J. Waln Saint Francis, SD 57572
Jess P. Clairmont Rosebud, SD 57570	Antoinette M. Miller Saint Francis, SD 57572	Josh Whipple Saint Francis, SD 57572
Maste Gray Grass Rosebud SD 57570	Samantha Scott Mission, SD 57580	Vincent A. White Quills Jr. Saint Francis, SD 57572
Anne Marjorie Gatilogo Saint Francis, SD 57572	Tina Sharpfish Mission, SD 57555	Marcie Long-Yellow Eyes Mission, SD 57555

BE IT FURTHER RESOLVED by the Board of Directors of Cherry-Todd Electric Cooperative, Incorporated, that the following memberships be canceled and that the membership fees be refunded to, or applied to the accounts of, the person named:

Velma Reifel
Okreek, SD 57563

BE IT FURTHER RESOLVED by the Board of Directors of Cherry-Todd Electric Cooperative, Incorporated, that the Cooperative enters into the following Stock Water Well Service Contracts with the following patrons of the Cooperative:

NAME & ADDRESS	FOOTAGE	ANNUAL MINIMUM
Josh Whipple PO Box 467 Saint Francis, SD 57572 Loc. 76-13-05	575 FT.	\$574.33

David & Nina Nelson
38301 S. Crookston Rd.
Crookston, NE 69212
Loc. 77-28-02

3001 FT.

\$403.79

Lisa Fulton
29393 272nd Avenue
Valentine, NE 69212
Loc. 50-25-05

0-1400 FT.

\$247.20

BE IT FURTHER RESOLVED by the Board of Directors of Cherry-Todd Electric Cooperative, Incorporated, that the refund of capital credits allocated on the books of the Cooperative to the heirs or legatees of the following deceased patron be approved.

NAME	TOTAL DUE	FULL PAYMENT	DISC. PYT.
Brenda L. Sitting Bear	\$ 55.24		\$ 46.38
Velma Reifel	\$4,408.63		\$2,422.12

Line Superintendent Mark lyotte entered the meeting at 1:30pm. He informed the Board that the Yanmar excavator has been ordered and is expected here in a few months. The damaged pickup has been replaced and informed them of the updates to and warehouses and material storage.

At 1:38pm Bordeaux declared an Executive session.

At 3:15pm Bordeaux declared an end to the Executive session.

ATTORNEY'S REPORT: Attorney Larson informed the Board of a recommended new safety policy. Tucker motioned, seconded by Meek, to adopt of the following policy. Motion carried.

POLICY
SAFETY

1. The safety of cooperative employees and consumers is Priority 1 of the Cooperative.
2. The cooperative adopts the safety manual published by the South Dakota Rural Electric Association as the official manual of the cooperative.
 - a. All employees doing work covered by manual are required to have a working knowledge of and comply with the provisions of the safety manual applicable to the work they are doing.
 - b. Adherence to and compliance with the provisions of the safety manual is a mandatory condition of employment by the cooperative.

3. In addition to the Safety Manual, all employees are required to be familiar with and adhere to all OSHA regulations applicable to the work they are performing.
4. All employees are responsible for adherence to and compliance with the requirements of the safety manual and OSHA regulations, not only by themselves but of their coworkers.
 - a. Any employee observing an issue of failure to comply with provisions of the safety manual or OSHA regulations is obligated to timely comment on the issue to his/her fellow employee so that the issue may be immediately corrected.
 - b. In addition, the employee is authorized to call a halt to work being done until the compliance issue has been resolved.
 - c. In the event, such a comment is ignored, and work continues without resolution of the safety issue, all employees observing the issue are obligated to report the situation to the line superintendent.

Assman motioned and seconded by Tucker to adopt the Safety and Work Practices Manual produced by South Dakota Rural Electric Association. Motion carried.

Meeting adjourned at 3:23pm.

(Seal)

Approved:

President

Attest:

Secretary